



## Instructions for Authors

### Submission Guidelines

Articles must be in Bosnian/Serbian/Croatian and English and should not exceed 15 pages in length. Translation to either Bosnian or English will be provided. Citations and references should be made in accordance with the APA Style of the American Psychological Association, 6<sup>th</sup> edition (<http://www.apastyle.org/>). Articles may feature illustrations and graphics. It is the responsibility of the author of the article to obtain the necessary permissions for the illustrations and/or graphics that they use. Articles must be submitted as e-mail attachments, preferably in Microsoft Word, along with an abstract not exceeding 400 words.

### Format of the manuscript

- Articles must be double-spaced (with single-spacing used for block quotations).
- Margins should be 2.5 cm. or 1 inch from all sides. The first line of each paragraph should be indented. Block quotations should be indented 2.5 cm. or 1 inch from both the right and left margins.
- Abbreviations should be defined at first mention and used consistently thereafter.
- Footnotes can be used to give additional information. They should not consist solely of a reference citation, and they should never include the bibliographic details of a reference. They should also not contain any figures or tables. Footnotes to the text are numbered consecutively. Footnotes to the title or the authors of the article are not given reference symbols. Always use footnotes instead of endnotes.

- Acknowledgments of people, grants, funds, etc. should be placed in a separate section before the reference list. The names of funding organizations should be written in full.

Each manuscript should follow the structure mentioned below. In a case review article is submitted, “results” part can be omitted. Also, illustrations, figures and tables will be there if necessary.

- **Title:** describes the article and/or main relationships among variables.
- **Authors:** full name and affiliation for each author (up to 10 words).
- **Keywords:** three to five.
- **Abstract:** short and clear summary of the article (150-400 words) with main findings.
- **Introduction:** describes the research problem, sums up relevant previous research in a logical and critical manner (about 25% of the paper's length).
- **Method:** describes the empirical design of the study, sampling procedure (when relevant), data collection, used instruments, equipment and procedures, clearly states the recorded data type and measurements; may start with hypothesis/es.
- **Results:** the data treatment and statistical analysis should be clearly laid out (especially when new or rare procedures are used).
- **Figures and tables (if any):** include only relevant and informative figures and tables.
- **Illustrations (if any):** when the artwork is not original the author must supply necessary permissions; pictures should be submitted in high resolution (JPEG, 300dpi); for further and more detailed instructions on the proper preparation of drawings, including information on letter sizing and reduction factors, please refer to the APA Publication Manual 6<sup>th</sup> Edition.
- **Discussion and conclusion:** contains the interpretation of obtained results; the discussion and conclusion combined may take up to 30% of the paper, but in any case they should not be shorter than the Introduction.
- **Literature:** the reference list should contain all of the literature mentioned in the manuscript and nothing else.

## Citation and Reference Style

All citations and references must adhere to APA (American Psychological Association) style. APA (American Psychological Association) style is most commonly used to cite sources within the social sciences. The 6<sup>th</sup> edition offers examples for the general format of APA research papers, in-text citations, endnotes/footnotes, and the reference page.

Cite references in the text by name and year in parentheses. Some examples:

- Negotiation research spans many disciplines (Thompson, 1990).
- This result was later contradicted by Becker and Seligman (1996).
- This effect has been widely studied (Abbott 1991; Barakat et al. 1995; Kelso and Smith 1998; Medvec et al. 1999).

The list of references should only include works that are cited in the text and that have been published or accepted for publication. Do not use footnotes or endnotes as a substitute for a reference list. Reference list entries should be alphabetized by the last names of the first author of each work. Please refer to the examples given below. For more information, please

consult the *Publication Manual of the American Psychological Association*, (6<sup>th</sup> ed., 2<sup>nd</sup> printing), or online source: <http://www.apastyle.org/>

- *Journal article*

- ✓ *One author:*

Berndt, T. J. (2002). Friendship quality and social development. *Current Directions in Psychological Science*, 11, 7-10.

- ✓ *Three to seven authors:*

Kernis, M. H., Cornell, D. P., Sun, C. R., Berry, A., Harlow, T., & Bach, J. S. (1993). There's more to self-esteem than whether it is high or low: The importance of stability of self-esteem. *Journal of Personality and Social Psychology*, 65, 1190-1204.

- ✓ *More than seven authors:*

Miller, F. H., Choi, M. J., Angeli, L. L., Harland, A. A., Stamos, J. A., Thomas, S. T., . . . Rubin, L. H. (2009). Web site usability for the blind and low-vision user. *Technical Communication*, 57, 323-335.

- ✓ *Organization as Author:*

American Psychological Association. (2003).

- ✓ *Unknown Author:*

*Merriam-Webster's collegiate dictionary* (10th ed.). (1993). Springfield, MA: Merriam-Webster.

- *Article from an Online Periodical with DOI assigned:*

Author, A. A., & Author, B. B. (Date of publication). Title of article. *Title of Journal*, volume number, page range. doi:0000000/000000000000 or <http://dx.doi.org/10.0000/0000>

- *Article from an Online Periodical with no DOI assigned:*

Author, A. A., & Author, B. B. (Date of publication). Title of article. *Title of Journal*, volume number. Retrieved from <http://www.journalhomepage.com/full/url/>

- *Book:*

Author, A. A. (Year of publication). *Title of work: Capital letter also for subtitle*. Location: Publisher.

✓ *Article or chapter in an edited book:*

Author, A. A., & Author, B. B. (Year of publication). Title of chapter. In A. A. Editor & B. B. Editor (Eds.), *Title of book* (pages of chapter). Location: Publisher.

✓ *A Translation:*

Laplace, P. S. (1951). *A philosophical essay on probabilities*. (F. W. Truscott & F. L. Emory, Trans.). New York, NY: Dover. (Original work published 1814)

Deadline for full article submission is 30 November 2014.

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